



SERVICE AREA: Youth Programs

POSITION: Newcomer Youth Program Volunteer

LOCATION: A.R. Kaufman Family YMCA

REPORTS TO: Youth Programs Supervisor

TIME COMMITMENT: Minimum of 2.5 hours per week is required (details below)

START DATE: April 24, 2019

PROGRAM DESCRIPTION:

- Engage and supervise youth participating in youth programming and activities, ensuring an enjoyable, safe and strength-based environment.

SPECIFIC RESPONSIBILITIES:

- Ensure all youth are able to participate in activities
- Engage youth in discussions, planning and operations of programs
- Deliver daily program activities in accordance with YMCA Best Practices
- Be a positive role model at all times
- Effective guidance of youth behaviours and actions
- Build and maintain professional relationships with youth and parents/guardians
- Assume other duties as assigned

QUALIFICATIONS & REQUIREMENTS:

- High School diploma is required
- Proficient in English - oral, written and communication skills
- Good interpersonal skills
- Upholding safety regulations
- CPR and First Aid is an asset
- Experience in Child and Youth Work, Social Work, Law Enforcement or Education an asset
- Acceptable Vulnerable Sector Check required, upon the YMCA's request

SUPPORT & TRAINING:

- An orientation for this position will be provided by the supervisor of the program and additionally, YMCA staff will be available for assistance and ongoing support as needed.

TIME COMMITMENT DETAILS:

- **A.R Kaufman Family YMCA, 333 Carwood Avenue, Kitchener ON
Sunday – Between 1:00pm and 3:30pm**

HOW TO APPLY:

- To apply for this current volunteer role, please fill out an application and email it to the general mailbox for volunteer coordinators. We require that the position title be stated on your application before it is submitted.
- The application can be found on our website at www.ymcacambridgekw.ca, under the **Volunteer** tab at the top of the page. Go to **Volunteer Opportunities** and then **Volunteer Application**.
- Due to the volume of applications received, only those selected for an interview will be contacted and all other applications will be kept on file for 6 months.

COMPETENCIES REQUIRED:

Communication: Communicates in a thorough, clear and timely manner to support information sharing.

Results Oriented: Has the ability to manage, lead to achieve, and exceed identified goals.

Relationship Building and Collaboration: Builds positive interactions, both internally and externally, to build enthusiasm and appreciation to achieve work related goals.

Tolerance for Ambiguity: Functions effectively in situations of less than perfect or incomplete information.